



# **ADM COLLEGE FOR WOMEN**

*(Autonomous)*  
*Nationally Accredited with 'A' Grade by NAAC - 3rd Cycle*  
**NAGAPATTINAM**

## **POLICY ON CODE OF ETHICS**

**RESEARCH & DEVELOPMENT CELL**



# A.D.M.COLLEGE FOR WOMEN

(Autonomous)

*Affiliated to Bharathidasan University*

(Nationally Accredited with "A" Grade by NAAC – 3<sup>rd</sup> Cycle)

NAGAPATTINAM 611 001.

## POLICY ON CODE OF ETHICS

The ADM College is committed to support all research activities to create and to improve the quality of research through the discovery, dissemination and use of research in various disciplines. The College constantly strives to enhance research and innovation and believes that research activity should be based on honesty, originality and genuineness by adhering to the parameters of professional ethics and quality.

This code is applicable to faculty and students who pursue research in the college. All researchers should conduct their activities with high professional and community ethical values. Besides enhancing knowledge capital, the objective of a researcher should also be to conduct research that serves the interests of humanity and environment without causing harm to anyone. To promote quality and standards in academic research, and to create a culture of integrity in the same, the following code of ethics has been formulated.

### PLAGIARISM

All researchers are expected to know the rules and regulations regarding plagiarism. Due acknowledgement and citations should be given while referring to published data. The research work should be original and the content should be validated with accepted software. While applying for research grant proposals, care should be taken to propose only original projects.

### ETHICS IN DATA ACCOUNTABILITY

The research observations should be based on accurate data recording and reports. Accountability in data collection and interpretation is the responsibility of the researcher. Manipulation of data is considered as misconduct in research. Research data collected through projects funded by the college or by external agency, where the college is the grantee institution, is the property of the institution and not the researcher. The granting agency



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provides the funding to the college who is the grantee and the college is accountable for the utilisation of funds and the submission of the report by the Principal Investigator (PI). The Principal Investigator and the Co- Investigator are responsible for the integrity of the data and submission of reports on time, to the funding agencies.

### **PUBLICATION**

The author of the publication should be the person / those persons who have made significant contribution to the research work through design, planning, execution and compilation of the work. In the publications, due acknowledgement should be given to centres/research labs/funding agency/any other facility that has been used for conducting the research work. Ethically, the same article should not be submitted to two different journals for publication at the same time. After due communication from the earlier journal, it can be submitted to a different journal.

### **INTELLECTUAL PROPERTY RIGHTS (IPR)**

Without protection of ideas, researchers do not reap the full benefits of their inventions and this acts as an incentive to enhance research & development.

If there is any possibility that a copyright or patent application might arise from the research conducted in the college, the researcher should seek permission from the institution for further action.

### **STANDARDS OF ACADEMIC INTEGRITY**

The College is primarily a teaching institution and is dedicated to teaching and research. Every member has a duty to avoid conflicts of interest between their various responsibilities and to comply with rules of the College.



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## ETHICS COMMITTEE

The **Ethics Committee** promotes the following values in the conduct and management of research:

**Ethics:** Research is conducted in an ethical manner ensuring dignity, rights, safety, and privacy within the researcher ecosystem.

**Transparency:** Honesty is promoted through transparency in developing, undertaking, reviewing, reporting, and communicating research in a fair, comprehensive, and unbiased fashion.

**Accountability:** Research will comply with both the spirit and the letter of relevant rules and procedures such as regulations governing professional standards. The Ethics Committee will publish and make readily accessible such rules, roles, and procedures that will ensure that instances of alleged misconduct or malfeasance are rare. If and when they occur, they are effectively and promptly addressed in a fair and timely fashion with sensitivity towards the rights of all concerned.

A **Research Ethical Committee** is a group of people appointed to review research proposals to assess formally if the research is ethical. This means the research must conform to recognised ethical standards, which includes respecting the dignity, rights, safety and well-being of the people who take part. The Ethical Committee is responsible for the ethical evaluation of research projects.